



## PAY SCHEDULE FOR 2024-2025

LEAVE/PAY PERIODS	DUE DATES	# OF DAYS	PROCESSED	PAY DATE
<b>Jul 01 – Jul 06</b>	Jul 10	4	Jul 24	<b>Jul 31, 2024</b>
<b>Jul 07 – Aug 03</b>	Aug 07	20	Aug 23	<b>Aug 30, 2024</b>
<b>Aug 04 – Sep 07</b>	Sep 11	24	Sep 23	<b>Sep 30, 2024</b>
<b>Sept 08 – Oct 05</b>	Oct 09	20	Oct 24	<b>Oct 31, 2024</b>
<b>Oct 06 – Nov 02</b>	Nov 06	20	Nov 15	<b>Nov 29, 2024</b>
<b>Nov 03 – Dec 07</b>	Dec 11	22	Dec 13	<b>Dec 20, 2024</b>
<b>Dec 08 – Jan 04</b>	Jan 08	12	Jan 17	<b>Jan 24, 2025</b>
<b>Jan 05 – Feb 01</b>	Feb 05	19	Feb 21	<b>Feb 28, 2025</b>
<b>Feb 02 – Mar 01</b>	Mar 05	20	Mar 24	<b>Mar 31, 2025</b>
<b>Mar 02– Apr 05</b>	Apr 09	20	Apr 23	<b>Apr 30, 2025</b>
<b>Apr 06 – May 03</b>	May 07	20	May 23	<b>May 30, 2025</b>
<b>May 04 – May 31</b>	Jun 11	19	Jun 23	<b>Jun 30, 2025</b>
<b>Jun 01 – Jun 30</b>	Jul 09	20		

Please use this schedule to:

- Verify leave taken is posted correctly. *Should you find an error, please contact the time reporter at the school.*
- Confirm deadline to turn in time sheets for extra duties. Any timesheet received after the due date is not guaranteed to be paid out until the next pay period.